

The Episcopal Church
Job Description
Province III

Position Title: Synod Diocesan Representative – Bishops and Deputies

Overview: Bishops: The incumbents are every Diocesan Bishop having jurisdiction within the Province, every Bishop Coadjutor, Bishop Provisional, Bishop Suffragan and Assistant Bishop. They shall have a seat and vote in the House of Bishops of the Province. See section 1 of Ordinance II <http://www.province3.org/ordinances> .

Deputies: The incumbents are one member of the clergy and two laypersons from each diocese within the Province. See Section 3 of Ordinance II. <http://www.province3.org/ordinances> .

All Bishops and Deputies shall have completed or shall complete anti-racism training within one year of being elected.

Expectations of the Position:

- A) Province III Bishops will correspond and meet with other Province III Bishops whenever requested by the Province III President.
- B) All incumbent Representatives will attend all Province III annual Synod Meetings;
- C) They will participate in the Synod Meetings with voice and vote;
- D) They will keep up to date on Province III activities through our correspondence and website;
- E) They will send a replacement if unable to attend the annual Province III Synod Meeting;
- F) They will actively promote the work of the Province;
- G) Maintain a working knowledge of the current contacts in their Dioceses for each Province III Ministry Program;
- H) Provide information to the people of their Dioceses about the work of the ministry programs;
- I) In communication with their respective bishops, actively promote the work of Province III;
- J) Inform the Province III Coordinator of changes in their Diocese's Province III Council and Synod membership.

There may be additional expectations and/or formal responsibilities dictated by the incumbents' respective Dioceses.

Job Description Revised and Approved:

Date of Council Meeting

Province III President

Province III Vice President