

Prov III Assumptions for the 2020 Working Budget and the 2021 Planning Budget
October 25, 2019

Revenue and Support:

Apportionments – For 2020 and 2021 See the Spreadsheet. I have kept 2021 the same as 2020, calculated using 3.5%. Any difference would be the beginning Adjusted Operating Income from each Diocese.

Synod Registrations - For 2020 I have used the same \$4,000 as 2019. However in 2021, we need to look back to 2018 for an approximation. I have used \$15,000.

Youth Ministry Registrations are usually offset in the cost of the program. In 2020, they are requesting \$12,000. However, in 2019 this amount was \$2,050. I have not budgeted registrations for either year.

Anti-racism Registrations – There was no activity in 2019, and probably minimal in 2020. I have added \$500 and will keep that for 2021.

Provincial Council Meetings Registrations – I have kept the registration amount at \$1,200 for both years.

Expenses:

General Convention – will meet in Baltimore in 2021. The costs for Province III usually include the reception time at a location. In 2018, this event cost \$11,785, however, this was partially offset by a small charge to participate so we actually came out pretty even. Nothing appears in the budget for 2020 or 2021.

Provincial Travel Costs for P, VP, and Treasurer – The amounts from 2019 have remained for 2020 and 2021.

Compensation Package for Program Coordinator:

- COLA 1.7% for 2020. I am using 2% for 2021. The increase for each year is \$847 and \$1013, respectively.
- Pension cost will rise accordingly up \$76 in 2020 and \$91 in 2021.
- FICA cost will also rise accordingly, up \$65 in 2020 and \$77 in 2021.

I determined that the Province did not have Worker's Compensation coverage in place. I have reached out to the coordinator for Delaware and have asked for information.

Communications: Since we moved to a new **communications platform** in 2019, we have an annual cost of \$720 but no longer pay ACS for website support. I have increased this slightly to \$750 for 2021.

Synod Meeting expenses: They were slightly higher than budget for 2019. I have therefore budgeted what we actually spent for 2020 or \$4,400. Since we took in only \$2,100 in 2019 the net cost was \$2,300 to the Province. I have used \$9,800 in 2021 a General Convention year.

Provincial Council Meeting expenses: In 2018 we netted the amount of registrations for the October meeting against the hotel costs in Martinsburg. The net was around \$1,800. In 2019, I have broken these out. The current registrations are \$1,040 and the cost is not determined. In 2020 and 2021 I have used the same registration of around \$1,200. The cost is approximately \$1,000. I will increase this slightly for 2021 to \$3,000.

Title IV Trainings/Meetings: We have budgeted for the zoom meetings for 2020, a cost of \$750. I have increased this to \$1,000 in 2021. Depending upon what is decided at General Convention in July 2020, this amount might need to increase.

Youth Ministry support: In 2020 they are asking for \$12,000. Assuming the same level of activity in 2021, also knowing they will have a presence at General Convention, I have moved that support number to \$15,000.

Anti-racism Ministry: Since this ministry is in transition, we have only included \$100 for each budget year.

Peace and Justice: The requested budget for 2020 of \$500 has been carried forward to 2021.

Opioid Task Force: Assuming that another large gathering might be planned, we have budgeted \$1,500 for each budget year.

Ecumenical Relations: The request of \$3,000 for 2020 has been carried into 2021.

New Ministry/Initiatives Grants: Several requests are planned for 2020. I have not carried this forward to 2021. However, at this time, we might do so and still have a positive bottom line.